

Carver Massachusetts

Town Buildings Study Committee Minutes

7/8/2013

Members Present: Roger Shores, Dan Ryan, Steve Pratt, Paul Duff
Also Present: Jack Hunter
Absent: none
Meeting Start: 7:07 p.m.
Meeting End: 8:55 p.m.

Agenda

I. Committee Logistics

- a. Call meeting to order
 - i. Dan Ryan called the meeting to order at 7:07 p.m.
- b. Meeting Minutes and Approval
 - i. Minutes to be reviewed at the next meeting

II. Capture Notes and Discussions

- a. Activities and Events
 - i. Dan Ryan met with Mike O'Donnell on 6/29/2013 (per TBSC 5/20/2013 vote) to discuss the following topics:
 1. Dedicated revenue stream needed for school building project
 - a. There is more risk to investors and possibly higher interest relying on a 2/3 town meeting vote each year to approve the funds.
 - b. The town should apply to use the state's Qualified Bond Program for the school project
 - c. Requires override vote to backfill the monies dedicated to the debt service from the Cherry Sheet.
 2. The town established the Capital Stabilization funds for Fire/Police projects
 - a. We need to create articles for both projects at the Fall STM
 3. Discuss master plan inputs and assistance with SERPDD
 - a. Perhaps get town planner resource?
 4. Committee should work closely with the school department relative to planning of building project including location.
 5. Committee has yet to receive all requested documents.
 6. The Selectmen are aware of unfunded pension and health insurance liabilities.
- b. Roles and Responsibilities of the TBSC
 - i. See above
- c. General Discussion and Planning
- d. Communicating Information
 - i.
- e. TBSC Report
 - i. None

III. Planning

- a. Meetings with Town Boards/Officials
 - i. Plan next Selectmen's meeting.

- ii. Invite Barry Struski to future meeting.
- b. Master Plan Discussion
 - i. Jack Hunter:
 1. The Master Plan Committee has not met since 2008
 2. There is a 2001 Master Plan
 3. The TBSC needs master plan input for planning building projects.
 4. There is a Northeastern University Economic Development Self-Assessment Tool
 5. Help with Land Use Study
 6. The Collins Center (UMass Boston) or Donahue Institute may be able to help – Jack to contact Donahue Institute for recommendations.
 7. FXM Associates did North Carver and South Carver land use studies, Jack to get us the South Carver land use report.
 8. Master Plan would require funding at STM to get going.
 - c. Other

IV. Action Items

- None

V. Next Meeting & Draft Agenda

- a. Next Meeting will be Monday 7/29 at 7:00 p.m.
- b. Next Meeting Agenda

I. Committee Logistics

- a. Call Meeting to Order
- b. Meeting Minutes and Approval

II. Capture Notes and Discussions

- a. Activities and Events
- b. Review Personal Property New Growth
- c. Roles and Responsibilities of the TBSC
- d. General discussion and planning
- e. Communicating Information
- f. TBSC Report

III. Planning

- a. Meetings with Town Boards and Officials
- b. Master Plan discussion with Jack Hunter
- c. Other

IV. Action Items

V. Next Meeting & Draft Agenda

- Motion Made: Roger Shores made motion to adjourn, seconded by Paul Duff
- No discussion,
- Passed Unanimously

Next Planned Meetings: Monday, July 29th, 2013

Respectfully submitted by: Dan Ryan

Minutes approved by Committee on Thursday, September 5, 2013